



Minutes of 17th University IQAC Meeting
04, 05, 07 and 10 March 2022

Minutes of the 17th University IQAC meeting held on 04, 05 and 07 & 10 March 2022 (4 days) under the Chairpersonship of Prof (Dr) Balvinder Shukla, Chairperson University IQAC and Hon'ble Vice Chancellor, AUUP.
List of attendees is enclosed as **Annexure 'A'**.

1. After ascertaining the quorum for the meeting, Dr R S Rai, Director IQAC with the permission of Chair welcomed all the members of the University IQAC.

1.1 Opening Address by the Chairperson University IQAC – At the outset the Chairperson University IQAC & Vice Chancellor, AUUP welcomed University IQAC members, external members, alumni members and all those present in the meeting.

- The Chairperson opened the house by expressing her views on the future plan of AUUP by working on improving the NAAC score and achieving the Vision & Mission of the Founder President. She further said that IQAC is required to look in all aspects including quality of education, student learning, placement, research, innovation, technology transfer, intellectual capital, internationalization & the conduct of Academic Audit.
- She informed the house about the upcoming WSCUC visit on 1-3 Oct 2022, in which the WSCUC team will visit all the campuses associated with AUUP.

She further apprised the forum about the achievements of AUUP for the quarter. The main highlights were:

- AUUP has been awarded 14 patents.
- WSCUC (WASC Senior College and University Commission) institutional report was submitted to WASC in Jan 2022.
- International Quality Report of Midcycle Review of AUUP has been received from QAA. Major findings of the report were shared with the house.
- Dr Kalpana Nagpal (AIP) has received Prestigious Haryana Yuva Vigyan Ratna award on the occasion of National Science Day.
- Ms. Yadvinder Kaur of AIIS won National Federation Cup (Gold) organized by Junior and Senior National Championship in 2021.
- Ms. Devaki got admission offer in Master of Science in Aerospace Engineering with full MBDA Scholarship from ISAE SUPAERO, France (World leader in Aerospace Engineering).
- Major conferences conducted were GLRC '22, INBUSH 2022, ICIPTM '21, ICEIL 2022 etc.
- Amity University Uttar Pradesh organized International Conference on the theme "Corporate Social Responsibility (CSR) during Pandemic and Beyond:



Organization Responses, Business Model Innovations and Responsible Business Practices” on 28th October 2021:

- Examinations were conducted in 100% physical mode for senior students, and in hybrid mode for first year students.
- Classes are being conducted in 100% offline mode. The students and their parents have given positive feedback on coming back to campus.
- AICTE sponsored program of two weeks of Physical Educators was conducted.
- Many new initiatives have been taken to increase research and industry collaborations.

1.2 Remarks by Dr Yogendra Narain (External Expert): The External member thanked the house for inviting him in the forum and gave his views on various topics discussed and ensured that inputs will be provided on the agenda point as and when required.

1.3 Remarks by Dr Vijay Malik (External expert) - The external member suggested the forum to prepare a roadmap for re-assessment plan. She further suggested to have more integrated process for admission to further strengthen the image of AUUP. Efforts for placements and achievements for research and innovation are good indicators for scoring A++ in NAAC.

1.4 Remarks by Alumni –

Zeinia Samar: Ms Zenia informed the house that new things come in sports every six months, hence the education system needs regular upgradation. As the competition in market increases, the employers are looking for skills in place of degrees and certificates. She also, suggested that there is a need of Staff Training & Orientation as per industry standards which includes incorporation of e-learning, e-books etc. and that best infrastructure is required for imparting physical learning & e-learning, hence the curriculum and the infrastructure is required to be upgraded after Covid-19.

Tanmay Srivastava: Mr Srivastava, mentioned that employers are not looking at the degrees but skills like entrepreneurship, optimizing opportunities, managing people, interpersonal skills etc., which the university should introduce for the students to acquire.

Manisha Chaudhary: Ms Chaudhary gave her views that the education system is needed to ensure the practical aspect and the subjects should be taught through practical experience.

1.5 Remarks by Dr W Selwamurthy, President ASTIF - Dr Selwamurthy complimented IQAC & QAE for the improvement in quality, research & governance. He further thanked the Chairperson for her guidance and working for fulfilling the vision of the university in quality education.

- He apprised the house that the rankings and accreditations give the organization global recognition. Apart from this, monitoring of target is important and it should include reaching out to industry partners and collaborating with them. The NIRF



ranking has been improved from 31 to 25, and the target has been set by the Chancellor for AUUP to be among the top 10 universities.

2. Thereafter, Director IQAC presented the agenda items for discussion:

UIQAC-17/2021-2022/AG1: Confirmation of minutes of 16th University IQAC. IQAC confirmed the minutes of 16th IQAC as circulated.

UIQAC-17/2021-2022/AG2: Action taken report (ATR) on minutes of 16th University IQAC meeting. IQAC took note of the ATR.

UIQAC-17/2021-2022/AG3: Admission Strategy for 2022-2023

UIQAC-17/2021-2022/AG4: Presentation of AQAR 2020-21

UIQAC-17/2021-2022/AG5: Progress of students' progression & Analysis of students' progression

UIQAC-17/2021-2022/AG6: Presentation by Dean SS & AA and all Domains on

- a) Feedback obtained, analyzed, and utilized for overall development of curriculum for 2021-2022
- b) Status of class planned and conducted. Identify the gaps (if any) and action plan.
- c) Review of Domain IQAC's working/ progress during the last 3 month.

UIQAC-17/2021-2022/AG7:

- Status of SRC/DRC conducted during 2021-2022
- Attendance status of full time Ph. D. Scholars
- Gaps identified (if any) and action plan

UIQAC-17/2021-2022/AG8: Outcome Assessment Plan - Progress on Analysis of previous year 2020 and Action Plan for 2021-22

UIQAC-17/2021-2022/AG9: Action Taken Report of Library on 15th University IQAC points

2.1 The discussions on above agenda items are given in succeeding paragraphs: -

UIQAC-17/2021-2022/AG1: Confirmation of minutes of previous University IQAC:

Minutes of previous meeting were read which was proposed by the Director IQAC Dr. RS Rai and seconded by Dr. Manohar Sajnani, Dean Faculty of Hospitality & Travel Tourism and accepted by Dr B L Arya, Registrar AUUP. The minutes of the 15th University IQAC meeting was approved by the Chairperson University IQAC.

UIQAC-17/2021-2022/AG2: Action taken report (ATR) on minutes of 16th University IQAC meeting.



Director University IQAC presented the action taken report on minutes of 16th University IQAC meeting. IQAC took note of the ATR.

UIQAC-17/2021-2022/AG3: Admission Strategy for 2022-2023

Noida Campus: Dr Sushma S Rawat, Deputy Director Admissions gave presentation on status of admission, Institution-wise, programme wise and trend analysis of admissions at university level.

Dubai Campus: Dr Kavita Shukla, Vice President Student Affairs, gave presentation on status of admission, Institution-wise, programme wise and trend analysis of Dubai campus.

Tashkent Campus: Ms. Khulkar Mirzaeva, Admissions and Student Affairs Manager gave presentation on status of admission, Institution-wise, programme wise and trend analysis of Tashkent campus. Dr Khatri informed the house that Amity Tashkent campus is doing Youth Union, Exhibition, etc to increase awareness of its performances.

UIQAC-17/2021-2022/AG4: Presentation of AQAR 2020-21

The NAAC criterion chairpersons & Campus Heads/Representators give the presentations of their respective criterion for AQAR 2020-21.

Remarks by the Chairperson:

- The Chairperson advised all Chairpersons / Co-Chairpersons to ensure that the evidence is verified and validated.
- All Criteria Chairpersons / Co-Chairpersons are requested to automate their respective criterion on Amizone so that the data can be taken from Amizone for the ranking and accreditation.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-17/2021-2022/AG4/D1	All Criteria Chairpersons / Co-Chairpersons are requested to automate their respective criterion on Amizone so that the data can be taken from Amizone for any of the ranking and accreditation.	Criteria Chairpersons / Co-Chairpersons	29 April 2022

UIQAC-17/2021-2022/AG5: Progress of students' progression & Analysis of students' progression

Col R.K. Kapoor, Director Academics gave the presentation on Progress of students' progression & Analysis of students' progression.

Remarks by the Chairperson:

- Aspiration Survey of all students needs to be taken in the beginning of the program and after 3rd & 4th semester. There should be no change in Aspirational Survey after 4th Semester as the institution will need to plan the activities like value addition in courses, webinars etc., required to achieve the students' aspirations.



- The Chairperson asked CRC Heads to share the screen shot of placements (for the year 2021-22) of Amizone in their presentation to be held in next University IQAC.
- Dr Rajiv Bhardwaj, Member University IQAC emphasized on NTCC certificates were not being uploaded on Amizone to which the Chairperson University IQAC asked Dr Alpana Kakkar Dean SS&AA to make a provision on Amizone that NTCC certificates should be duly checked & verified by faculty guides. She further instructed to make the provision so that student could not get himself re-registered unless his / her NTCC certificate and Internship certificate is not uploaded.
- The Chairperson further instructed Dean SS&AA to finalize the format of NTCC certificates duly approved by the competent authority, for uploading on Amizone.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-17/2021-2022/AG5/D2	Separate faculty should be assigned for each head of the survey and data of placements to be uploaded on Amizone. It has to be presented in next University IQAC	Campus Heads	Next UIQAC
UIQAC-17/2021-2022/AG5/D3	To make a provision on Amizone that NTCC certificates should be duly checked & verified by faculty guides. Further to make the provision so that student could not get himself re-registered unless his / her NTCC certificate and Internship certificate is not uploaded.	Dr Alpana Kakkar, Dean SS&AA	29 April 2022

UIQAC-17/2021-2022/AG6: Presentation by all Domains on

- a) Feedback obtained, analyzed and utilized for overall development of curriculum for 2021-2022
- b) Status of class planned and conducted. Identify the gaps (if any) and action plan.
- c) Review of Domain IQAC's working/ progress during the last 3 month.

Presentation: Campus Heads and Deans of Faculty of Studies presented the analysis one-content developed, analysis of peer review of online classes and review of domain IQAC working for their respective campuses/domains as per the sequence given below:

1. Faculty of Law - Dr. D K Bandyopadhyay, Chief Advisor FPO and Chairman, Amity Law Schools.
2. Faculty of Business Administration / Commerce / Finance - Dr. Sanjeev Bansal, Dean FMS.
3. Faculty of Engineering & Technology - Dr. K.M. Soni, Dy. Dean – Domain Engg. & Technology.
4. Faculty of Science & Technology - Dr. Sunita Rattan, Dean Faculty of Science & Technology.

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5. Faculty of Agriculture & Allied Disciplines - Dr. Nutan Kaushik, DG, AFAF.
6. Faculty of Rehabilitation Sciences - Dr. Jayanti Pujari, Dean Faculty of Rehabilitation Sciences
7. Faculty of Social Sciences /Public Policy/International and Defense & Strategic Studies - Dr Nirupama Prakash, Dir. AISS
8. Faculty of Hospitality & Tourism - Dr M. Sajnani, Dean Faculty of Hospitality & Tourism
9. Faculty of Health & Allied Sciences - Dr. Tanveer Naved, Director Amity Institute of Pharmacy
10. Faculty of Education - Dr. Harish Kumar, Dean Faculty of Education
11. Faculty of Architecture, Planning & Design - Dr. Amit Hajela, Dean Faculty of Architecture, Planning & Interior Design
12. Faculty of Arts, Humanities and Journalism / Mass Communication / Media - Dr. D K Bandyopadhyay, Chief Advisor FPO and Chairman, Amity Law Schools.
13. Dubai Campus - Dr. Fazal Malik, Campus Head, Dubai
14. Greater Noida Campus - Mr. Anil Kr. Choudhary, Registrar, AUGN
15. Lucknow Campus – Wg. Cdr. Dr Anil Kumar, Director ASET & Asst Pro. VC Lucknow Campus.
16. Tashkent Campus - Dr S K Khatri, Director Tashkent

Remarks by the Chairperson:

- Feedback obtained, analyzed, and utilized for 2021-22 for overall development of curriculum should be presented course-wise & program-wise along with the number of feedbacks received from Alumni, Industry Experts & students. This needs to be analysed in both qualitative & quantitative metrics with the action taken report & integrated in the curriculum framework.
- Data analysis must be done for meetings conducted of IQAC, CR & Mentor-mentee with number of meetings conducted, issues raised & resolved, institution-wise & domain-wise and action taken report along with status of uploading of minutes on Amizone.
- Deans of respective domains needs to meet all Hols in their domains who have not provided their data for analysis for University IQAC. One day workshop needs to be conducted and every HoI will present to their deans the following things:
 - Meaning / Concept of IQAC
 - How IQAC should be conducted
 - How IQAC is institutionalized in their institution
 - Dean / Domain Heads to include Lucknow Campus institutions in their presentations.
- Analysis of Student progression 2021-22 to be provided institute-wise with targets to be set with details of top companies of placement and salary package.

12.



The following decisions were taken:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-17/2021-2022/AG6/D4	Feedback obtained, analyzed, and utilized for 2021-22 for overall development of curriculum should be presented course-wise & program-wise along with the number of feedbacks received from Alumni, Industry Experts & students. This needs to be analysed in both qualitative & quantitative metrics with the action taken report & integrated in the curriculum framework.	Deans / Domain Heads / Campus Heads	29 April 2022
UIQAC-17/2021-2022/AG6/D5	Faculty feedback needs to be analysed metric-wise, category-wise and sub-question-wise for all the faculties even if they are having 80% of >80% rating and action should also be taken, and report uploaded on Amizone.	Deans / Domain Heads / Campus Heads	29 April 2022
UIQAC-17/2021-2022/AG6/D6	Deans to meet all Hols under their domains who have not provided their data for analysis for University IQAC. One day workshop to be conducted and every Hol will present to their Deans the following things: <ul style="list-style-type: none"> • Meaning / Concept of IQAC • How IQAC should be conducted • How IQAC is institutionalized in their institution. • Dean / Domain Heads to include Lucknow Campus institutions in their presentations. 	Deans / Domain Heads / Campus Heads	29 April 2022
UIQAC-17/2021-2022/AG6/D7	Analysis of Student progression 2021-22 to be provided institute-wise with targets to be set with details of Top companies of placement and salary package.	Deans / Domain Heads / Campus Heads	29 April 2022

Presentation by Dr Alpana Kakkar, Dean SS&AA status of classes planned and conducted. Identify the gaps (if any) and action plan

Remarks by The Chairperson: The Chairperson gave following instructions on this agenda point:

- The class will be re-scheduled only in the case of leave of faculty, and in this case also, the extra class will be scheduled within one week.
- The Chairperson instructed Dean SS&AA that after the approval of 100% APWs, to disengage those courses which are not opted by any of the students.
- Dean SS&AA to make a system on Amizone with CoE that Admit card will only be generated as per the 15 sessions for one credit.



Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-17/2021-2022/AG6/D8	A system is to be made where, after the approval of 100% APWs, disengage those courses which are not opted by any of the students	Dean SS&AA	29 April 2022
UIQAC-17/2021-2022/AG6/D9	Inform HoIs through mail that for one credit course, 15 sessions must be taken. Therefore, all classes will be conducted accordingly.	Dean SS&AA	Immediate Effect
UIQAC-17/2021-2022/AG6/D10	Make a system on Amizone with CoE that Admit card will only be generated as per the 15 sessions for one credit.	Dean SS&AA / CoE	Before end term examination/18 April 2022

UIQAC-17/2021-2022/AG7:

- Status of SRC/DRC conducted during 2021-2022
- Attendance status of full time Ph. D. Scholars
- Gaps identified (if any) and action plan

The presentation was given by Dr K.M.Soni, Head Ph.D. Department.

Remarks by The Chairperson: The Chairperson gave following instructions on this agenda point:

- A mail must be sent to all scholars for minimum 75% attendance, or else they will not be promoted.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-17/2021-2022/AG7/D11	A mail to be sent to all scholars for minimum 75% attendance, or else they will not be promoted. A system must be developed on Amizone of scholar to reflect the attendance.	Head Ph.D Department	Immediate Effect

UIQAC-17/2021-2022/AG8:

Outcome Assessment Plan - Progress on Analysis of previous year 2020 and Action Plan for 2021-22

The presentation was given by Dr Manohar Sajani, Chairperson Outcome Assessment Plan Committee.

Remarks by The Chairperson: The Chairperson gave following instructions on this agenda point:

- Action taken on the implementation reports of outcome assessment plan needs to be provided.
- The outcome assessment plan needs to be presented in Academic Council for the approval.
- The outcome assessment plan needs to be linked with UGC Quality Mandates Examination Reforms and LOCF.



- Outcome Assessment committee to ensure that all program PLOs are as per graduate attributes to make the framework of comprehensive exam.
- PLOs and revised graduate attributes need to be mapped with curriculum coherence matrix on Amizone and changed accordingly.
- Outcome assessment committee should send a mail to conduct a workshop for all HoIs & PROAC to make them understand the changes in outcome assessment plan and discuss the strategy which should be monitored and checked by Domain IQAC.
- A calendar of activities of outcome assessment plan must be prepared.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-17/2021-2022/AG8/D12	Analysis of the outcome assessment plan and the strategies developed by the outcome assessment committee should be reflected in the presentation.	University Outcome Assessment Plan committee	29 April 2022
UIQAC-17/2021-2022/AG8/D13	The outcome assessment plan needs to be linked with Examination reforms and LOCF	University Outcome Assessment Plan committee	29 April 2022
UIQAC-17/2021-2022/AG8/D14	To ensure that all program PLOs are as per graduate attributes to make the framework of comprehensive exam.	Academics Office	29 April 2022
UIQAC-17/2021-2022/AG8/D15	PLOs and revised graduate attributes need to be mapped with curriculum coherence matrix on Amizone and should be changed accordingly	Outcome Assessment Plan committee	29 April 2022
UIQAC-17/2021-2022/AG8/D16	Outcome assessment committee should send a mail to conduct a workshop for all HoIs & PROAC to make them understand the changes in outcome assessment plan and discuss the strategy which should be monitored and checked by Domain IQAC.	Outcome Assessment Plan committee	29 April 2022
UIQAC-17/2021-2022/AG8/D17	A calendar of activities of outcome assessment plan must be prepared.	Outcome Assessment Plan committee	29 April 2022

UIQAC-17/2021-2022/AG9: Action Taken Report on Annual Academic Planning of Library Resources pending from 15th University IQAC.



Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-17/2021-2022/AG9/D18	The planning of library resources to be done and submitted to the University Library Committee for processing and approval.	Director Library	29 April 2022
UIQAC-17/2021-2022/AG9/D19	University Library Committee to make the policy for the requirement of e-books and process of purchasing and put for the approval of competent authority.	Director Library	29 April 2022

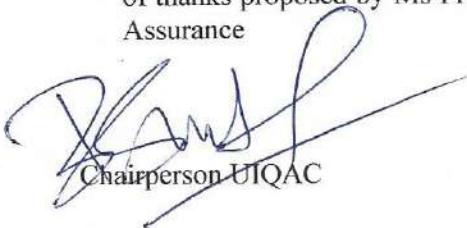
Remarks by the Chairperson:

- The Chairperson asked Director Library to take the requirement of Library resources from all Hols for odd and even semester separately to be further processed by University Library Committee.
- University Library Committee to make the policy for the requirement of e-books and process of purchasing and put for the approval of competent authority.

3. Closing remarks by the Chairperson:

The Chairperson asked QAE to conduct the detailed audit at the Domain level for the points to be presented in University IQAC and ensure that the presentations are data driven.

4. Vote of Thanks by Ms Prem Kanthi, Assistant Director QAE & Team Leader Quality Assurance – There being no further points, the meeting was declared as closed with vote of thanks proposed by Ms Prem Kanthi, Assistant Director QAE & Team Leader Quality Assurance



Chairperson UIQAC



Director UIQAC
